



सत्यमेव जयते

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## EXTRAORDINARY

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#### PART I-A

#### CENTRAL SECTION

**Orders and Notifications (Other than those published in Part IV-B)  
under the Gujarat Local Boards, Village Panchayats, Municipal  
Boroughs, District Municipal, Primary Education and Local Fund Audit Acts.**

**PANCHAYATS, RURAL HOUSING AND RURAL DEVELOPMENT DEPARTMENT**

#### NOTIFICATION

Sachivalaya, Gandhinagar, 22<sup>nd</sup> July, 2021.

#### GUJARAT PANCHAYATS ACT, 1993.

**No.KP/20/2021/PRR/10/2014/106/KH:-** In exercise of the powers conferred by sub-section (5) of section 227 read with section 274 of the Gujarat Panchayats Act, 1993 (Guj.18 of 1993) and in supersession of all the rules made in this behalf, the Government of Gujarat hereby makes the following rules for regulating the method of Examination for recruitment to the different posts specified in Schedule I of the Gujarat Panchayats Services Classification and Recruitment (General) Rules, 1998, falling under superior Panchayat Service (Class III), namely:-

#### 1. Short title and application.-

- (1) These rules may be called the Gujarat Panchayat Services (Class III) Recruitment (Examination) Rules, 2021.
- (2) These rules shall apply to the recruitment to the posts specified in Schedule-I of the Gujarat Panchayats Services Classification and Recruitment (General) Rules, 1998.

#### 2. Definitions .- In these rules, unless the context otherwise requires, -

- (a) "Act" means the Gujarat Panchayats Act, 1993;
- (b) "Annexure" means an annexure appended to these rules;
- (c) "Board" means the Gujarat Panchayat Services Selection Board constituted under section 235 of the Act;
- (d) "Candidate" means a person who fulfills the criteria of eligibility as specified in the recruitment rules of the post concerned;
- (e) "Development Commissioner" means office of the Development Commissioner, Gujarat State;
- (f) "Examination" means the examination prescribed under these rules;
- (g) "Government" means the Government of Gujarat;
- (h) "Panchayat Service" means the Panchayat service as constituted under section 227 of the Act.

#### 3. Educational Qualification and Age Limit .-

The candidate who possesses the requisite educational qualification, other qualification and requirements for the appointment to the posts as specified in Appendix A and Appendix B appended to these rules, prescribed under the relevant recruitment rules shall be eligible for admission to the Examination.

#### **4. Advertisement of vacancies and Invitation of Applications.-**

The Board on receiving the requisition from the Development Commissioner through Panchayats, Rural Housing and Rural Development Department, shall as far as practicable advertise on website the vacancies of the post(s), to be filled up with detailed instructions and invite online applications from the aspiring candidates. However, the Board shall also publish short advertisement in the prominent newspapers widely circulated in the state, for the information of the aspiring candidates.

#### **5. Holding of the Examination.-**

The Board shall hold an examination for the purpose of selection of candidates for recruitment to the posts specified in Schedule-I of the Gujarat Panchayats Services Classification and Recruitment (General) Rules, 1998.

#### **6. Candidate to bear expenses.-** The candidates shall have to appear at the examination at their own expenses.

#### **7. Syllabus of the Examination.-** The Syllabus of the examination shall be such as specified in Annexure- A and Annexure -B.

#### **8. Medium of examination.-** The medium of examination shall be such as specified in Annexure - A and Annexure-B.

#### **9. Fees for the application form and examination.-**

(1) A candidate shall be required to pay application fee and examination fee, if any, determined by the Government from time to time.

(2) A candidate belonging to the Scheduled Castes, Scheduled Tribes or Socially and Educationally Backward Class (including Nomadic Tribes and denotified Tribes) or Economically Weaker Sections or a candidate who is Physically Disabled or as Ex-serviceman shall be exempted from paying application fee and examination fee, if any, in accordance with the rules prescribed or orders issued by the Government in that behalf.

(3) A candidate belonging to the Scheduled Castes, Scheduled Tribes, Socially and Educationally Backward Class (including Nomadic Tribes and denotified Tribes) or Economically Weaker Sections or a candidate who is Physically Disabled or an Ex-serviceman shall be required to produce necessary proof for such exemption from an authority prescribed by the Government in this behalf.

#### **10. Date, place and time of examination.-** The examination shall be held at such places as may be fixed by the Board. The Board shall decide date, place and time of the examination and shall intimate the candidate about the same.

#### **11. Qualifying standard/ aggregate marks for the selection.-** The qualifying standard/ aggregate marks for the selection shall be determined by the Board category-wise, considering the number of vacancies of respective category and merit list of candidates of the respective category.

#### **12. Restriction as to examination.-**

(1) The blind candidate shall be allowed to write in the examination with the help of a scribe subject to such instructions as may be issued by the Board in that behalf from time to time.

(2) A candidate shall not be permitted to carry with him a Cellular phone, pager or any other mobile communication device or any electronic gadget.

#### **13. Board's decision final.-** The decision of the Board as to the eligibility of a candidate for admission to the examination shall be final and the candidate who has not been permitted to appear at the examination by the Board shall not be allowed to appear at the examination.

#### **14. Declaration and Publication of final Select List and Recommendation List and waiting list.-**

(1) The Board before declaring and publishing the final Select List and Recommendation List on the basis of the result of the examination shall declare and publish provisional result and ask the successful candidates to produce the certificates and testimonials for verification and after such verification, the candidates who are found eligible for the post(s) will be called by the Board in order of merit rank of the category in which he is selected and asked to choose the district and/ or post for appointment from amongst the districts and posts available in the respective category by the time his turn comes, and will be allotted the district and post, if they are available, considering his merit rank. If the candidate does not choose or refuses to choose the district and / or post from the available districts and/or posts considering his merit rank in the respective category, it will be treated as his permanent withdrawal of candidature and no claim or dispute in the matter will be entertained at later stage by the Board.

(2) After such verification and allotment of district and/or post for appointment, the Board shall prepare and declare the final Select List and Recommendation List covering the names of candidates who are found eligible and suitable for the post and forward the same to the concerned appointing authority. At the

same time, the Board shall put it on the website and the notice board at the office of the Board. The names of candidates who are selected for the post(s) shall be arranged in order of their merit on the basis of the aggregate marks obtained in the examination by each candidate:

Provided that the Board shall declare and publish waiting List and Recommendation List covering the names of remaining meritorious candidates who are found eligible and suitable for the post(s), if required, to bridge the gap created by the candidates not joining the post(s) of appointment or by resignation of the selected candidate or by death of the selected candidate, considering the rules and regulation made by the Government in this behalf:

Provided further that the waiting list and Recommendation List referred to as above, shall be limited to 20% (twenty percentage) of total vacancies mentioned in the advertisement and it shall be operative for a period of two years from the date of publication of the final select list, or till the day immediate before the date of publication of result of the next recruitment of respective cadre, whichever is earlier.

- (3) The select list shall be forwarded to the District Development Officers with recommendation of the Board for the purpose of appointment to the post in respective category strictly in accordance with the order of merit of the candidate in the select list and copy of the select list shall be sent to the Government in Panchayats, Rural Housing and Rural Development Department on the same day.

#### 15. Result of Examination.-

- (1) The result of the candidates, whose names are to be recommended to the District Panchayat for the appointment shall be arranged according to the order of merits of candidates along with the seat number and the total marks obtained by each of the candidates and the copy of the result so published shall be sent to the Government in Panchayats, Rural Housing and Rural Development Department on the same day.
- (2) The Board shall also display on its website the result of unsuccessful candidates containing the names, seat number and total marks obtained by each of the candidates.

#### 16. Disciplinary actions.- The candidate who is or has been declared by the Board to be guilty of –

- (i) obtaining support for his candidature by any means;
- (ii) impersonating;
- (iii) procuring impersonating by any person;
- (iv) submitting fabricated documents or documents which have been tempered with;
- (v) making statement which are incorrect or false or suppressing material information;
- (vi) resorting to any other irregular or improper means in connecting with his candidature for the examination;
- (vii) using unfair means during the examination;
- (viii) writing irrelevant matter, including absurd language or pornographic matter in the scripts;
- (ix) misbehaving in any other manner in the examination hall;
- (x) harassing or doing bodily harm to the staff employed by the Board for the conduct of the examination;
- (xi) attempting to commit or as the case may be, abetting the Board of all or any of the acts specified in the foregoing clauses; or
- (xii) violating any of the instructions issued to the candidates for admission to appear in the examination as specified in the admission certificate may, in addition to rendering himself liable to criminal prosecution, be liable-

(a) to be disqualified by the Board from the examination for which he is a candidate, or

(b) to be debarred either permanently or for a specific period,

- (i) by the Board from appearing in any examination or from any interview for direct selection to be held by them; or
- (ii) by the State Government from any employment under it :

Provided that no penalty under clause (a) or clause (b) shall be imposed except after giving the candidate an opportunity of making such representation in writing as he may wish to make in that behalf;

(c) to disciplinary action under the appropriate rules if he is already in Government service.

- 17. Physical fitness test for qualified candidates.-** The candidates qualified for appointment shall be required to undergo medical test of physical fitness in accordance with the provisions contained in the Gujarat Panchayats Services Classification and Recruitment (General) Rules, 1998 so as to be eligible for appointment.
- 18. Success in an examination not to confer right.-** The mere success in the examination shall not by itself confer any right to appointment. It shall be open to the Board to cancel the selection/appointment of a candidate, if after such inquiries as considered necessary as per the provisions of the Gujarat Panchayats Services Classification and Recruitment (General) Rules, 1998, it is satisfied that the candidate is not suitable for Panchayat Service.
- 19. Candidates to join duty on being appointed.-** If the selected candidate who has been given an appointment by the appointing authority fails to join his duties as directed in the appointment order, his appointment shall be liable to be cancelled and his name shall be struck off from the select list.
- 20. Mark-Sheet and Rechecking of marks.-**
- (1) A candidate who desires to obtain the mark-sheet of the examination shall apply to the Board along with such fee as may be fixed by the Board within a period of fifteen days from the date of declaration of the final result of the examination.
  - (2) A candidate who desires to recheck his marks of examination, may apply to the Board along with such fee as may be fixed by the Board with a period of forty five days from the date of declaration of the final result of the Examination.

**Annexure – A**

(see rule 7)

Sr. No.	Name of post	Syllabus	Marks	Medium of Exam	Duration
1	Junior Clerk	1. General Awareness and General Knowledge *	50	Gujarati	One Hour
		2. Gujarati Language and Grammar	20	Gujarati	
		3. English Language and Grammar	20	English	
		4. General Mathematics	10	Gujarati	
		<b>Total</b>	<b>100</b>		
2	Village Panchayat Secretary	1. General Awareness and General Knowledge *	50	Gujarati	One Hour
		2. Gujarati Language and Grammar	20	Gujarati	
		3. English Language and Grammar	20	English	
		4. General Mathematics	10	Gujarati	
		<b>Total</b>	<b>100</b>		
3	Gram Sevak	1. General Awareness and General Knowledge *	20	Gujarati	One Hour
		2. Gujarati Language and Grammar	15	Gujarati	
		3. English Language and Grammar	15	English	
		4. Questions assessing the requisite knowledge for the job and technical knowledge with regard to the educational qualification.	50	Gujarati	
		<b>Total</b>	<b>100</b>		
4	Female Health Worker	1. General Awareness and General Knowledge *	20	Gujarati	One Hour
		2. Gujarati Language and Grammar	15	Gujarati	
		3. English Language and Grammar	15	English	
		4. Questions assessing the requisite knowledge for the job and technical knowledge with regard to the educational qualification.	50	Gujarati	
		<b>Total</b>	<b>100</b>		
5	Multi Purpose Health Worker	1. General Awareness and General Knowledge *	20	Gujarati	One Hour
		2. Gujarati Language and Grammar	15	Gujarati	
		3. English Language and Grammar	15	English	
		4. Questions assessing the requisite knowledge for the job and technical knowledge with regard to the educational qualification.	50	Gujarati	
		<b>Total</b>	<b>100</b>		
6	Live stock Inspector	1. General Awareness and General Knowledge *	20	Gujarati	One Hour
		2. Gujarati Language and Grammar	15	Gujarati	
		3. English Language and Grammar	15	English	
		4. Questions assessing the requisite knowledge for the job and technical knowledge with regard to the educational qualification.	50	Gujarati/English	
		<b>Total</b>	<b>100</b>		

\* “General Awareness and General Knowledge” include questions related to –

1. General Mental Ability and General Intelligence.
2. History of India and History of Gujarat.
3. Cultural heritage of India and Gujarat.
4. Geography of India and Geography of Gujarat.
5. Sports.
6. Indian Polity and the Constitution of India.
7. Panchayati Raj.
8. Welfare schemes of Gujarat State and Union Government.
9. Indian Economy and Planning.
10. General Science, Environment and Information & Communication Technology.
11. Current affairs of Regional, National and International Importance.

NOTE: The question papers shall be of objective type MCQs (multiple choice questions).

**Annexure-B**

(see rule 7)

Sr. No.	Name of post	Syllabus	Marks	Medium of Exam	Duration
1	Junior Pharmacist (Compounder)	1. General Awareness and General Knowledge *	35	Gujarati	One and half Hour
		2. Gujarati Language and Grammar	20	Gujarati	
		3. English Language and Grammar	20	English	
		4. Questions assessing the requisite knowledge for the job and technical knowledge with regard to the educational qualification.	75	English	
		<b>Total</b>	<b>150</b>		
2	Mukhya Sevika	1. General Awareness and General Knowledge *	35	Gujarati	One and half Hour
		2. Gujarati Language and Grammar	20	Gujarati	
		3. English Language and Grammar	20	English	
		4. Questions assessing the requisite knowledge for the job and technical knowledge with regard to the educational qualification.	75	Gujarati	
		<b>Total</b>	<b>150</b>		
3	Extension Officer (Agriculture)	1. General Awareness and General Knowledge *	35	Gujarati	One and half Hour
		2. Gujarati Language and Grammar	20	Gujarati	
		3. English Language and Grammar	20	English	
		4. Questions assessing the requisite knowledge for the job and technical knowledge with regard to the educational qualification.	75	Gujarati	
		<b>Total</b>	<b>150</b>		
4	Staff Nurse	1. General Awareness and General Knowledge *	35	Gujarati	One and half Hour
		2. Gujarati Language and Grammar	20	Gujarati	
		3. English Language and Grammar	20	English	
		4. Questions assessing the requisite knowledge for the job and technical knowledge with regard to the educational qualification.	75	English	
		<b>Total</b>	<b>150</b>		
5	Laboratory Technician	1. General Awareness and General Knowledge *	35	Gujarati	One and half Hour
		2. Gujarati Language and Grammar	20	Gujarati	
		3. English Language and Grammar	20	English	
		4. Questions assessing the requisite knowledge for the job and technical knowledge with regard to the educational qualification.	75	English	
		<b>Total</b>	<b>150</b>		
6	Statistical Assistant	1. General Awareness and General Knowledge *	35	Gujarati	One and half Hour
		2. Gujarati Language and Grammar	20	Gujarati	
		3. English Language and Grammar	20	English	

Sr. No.	Name of post	Syllabus	Marks	Medium of Exam	Duration
		4. Questions assessing the requisite knowledge for the job and technical knowledge with regard to the educational qualification.	75	Gujarati	
		<b>Total</b>	<b>150</b>		
7	Research Assistant	1. General Awareness and General Knowledge *	35	Gujarati	One and half Hour
		2. Gujarati Language and Grammar	20	Gujarati	
		3. English Language and Grammar	20	English	
		4. Questions assessing the requisite knowledge for the job and technical knowledge with regard to the educational qualification.	75	Gujarati	
		<b>Total</b>	<b>150</b>		
8	1.Accountant/Divisional Accountant 2.Deputy Accountant	1. General Awareness and General Knowledge *	35	Gujarati	One and half Hour
		2. Gujarati Language and Grammar	20	Gujarati	
		3. English Language and Grammar	20	English	
		4. Questions assessing the requisite knowledge for the job and technical knowledge with regard to the educational qualification.	75	Gujarati	
		<b>Total</b>	<b>150</b>		
9	Additional Assistant Engineer (Civil)	1. General Awareness and General Knowledge *	35	Gujarati	One and half Hour
		2. Gujarati Language and Grammar	20	Gujarati	
		3. English Language and Grammar	20	English	
		4. Questions assessing the requisite knowledge for the job and technical knowledge with regard to the educational qualification.	75	English	
		<b>Total</b>	<b>150</b>		
10	Extension Officer (Co- operation)	1. General Awareness and General Knowledge *	75	Gujarati	One and half Hour
		2. Gujarati Language and Grammar	30	Gujarati	
		3. English Language and Grammar	30	English	
		4. General Mathematics	15	Gujarati	
		<b>Total</b>	<b>150</b>		
11	Social Welfare Inspector (Junior Grade)	1. General Awareness and General Knowledge *	75	Gujarati	One and half Hour
		2. Gujarati Language and Grammar	30	Gujarati	
		3. English Language and Grammar	30	English	
		4. General Mathematics	15	Gujarati	
		<b>Total</b>	<b>150</b>		
12	Deputy Chitnis	1. General Awareness and General Knowledge *	75	Gujarati	One and half Hour
		2. Gujarati Language and Grammar	30	Gujarati	
		3. English Language and Grammar	30	English	
		4. General Mathematics	15	Gujarati	
		<b>Total</b>	<b>150</b>		
13	English Stenographer (Grade II), Gujarati Stenographer (Grade II), English Stenographer (Grade III), Gujarati Stenographer (Grade III).	<b>Paper- 1</b> 1. General Awareness and General Knowledge *	40	Gujarati	
		2. Gujarati Language and Grammar	30	Gujarati	
		3. English Language and Grammar	30	English	
		<b>Total</b>	<b>100</b>		
		<b>Paper- II</b> (1) The Candidate shall be required to take dictation of two passages in English Shorthand, each of four minutes duration, dictated at the speed of 100 words per minute and transcribe the same passages on computer within 40 minutes, for the post of English Stenographer (Grade II) and to take dictation of two passages in English Shorthand each of four minutes duration dictated at the speed of 80 words per minute and transcribe the same passages on computer within 40 minutes, for the post of English Stenographer (Grade III).	100		

Sr. No.	Name of post	Syllabus	Marks	Medium of Exam	Duration
		<p>(2) The Candidate shall be required to take dictation of two passages in Gujarati shorthand each of four minutes duration dictated at the speed of 75 words per minute and transcribe the same passages on computer within 60 minutes, for the post of Gujarati Stenographer (Grade II) and to take dictation of two passages in Gujarati Shorthand at the speed of 60 words per minute and transcribe the same passages on computer within 50 minutes, for the post of Gujarati Stenographer (Grade III):</p> <p>Provided that, only those candidate who obtain such minimum qualifying marks in objective type paper , as may be fixed by the Board shall be entitled to appear in the paper II (Short hand Type Writing Test on computer);</p> <p>Provided further that, the selection of the candidates for appointment to the posts of English Stenographer (Grade II), Gujarati Stenographer (Grade II), English Stenographer (Grade III), Gujarati Stenographer (Grade III), shall be on the basis of the aggregate marks obtained in the Paper- I (Objective type) and Paper II (Shorthand and type writing Test on Computer).</p>			
<b>Total</b>			<b>200</b>		

\* “General Awareness and General Knowledge” include questions related to –

1. General Mental Ability and General Intelligence.
2. History of India and History of Gujarat.
3. Cultural heritage of India and Gujarat.
4. Geography of India and Geography of Gujarat
5. Sports.
6. Indian Polity and the Constitution of India.
7. Panchayati Raj.
8. Welfare schemes of Gujarat State and Union Government.
9. Indian Economy and Planning.
10. General Science, Environment and Information & Communication Technology.
11. Current affairs of Regional, National and International Importance.

**NOTE:** The question papers shall be of objective type MCQs(multiple choice questions).

By order and in the name of the Governor of Gujarat,

**JAYDEEP DWIVEDI,**  
Additional Secretary to Government.

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